PUBLIC WORKS SURVEILLANCE PLAN OPERATION, MAINTENANCE AND REPAIR SERVICES OF WATER TREATMENT PLANT AND INDIVIDUAL WATER TREATMENT SYSTEMS CONTRACT

CONTRACT NO.

- 1. This plan establishes guidance for the routine quality assurance evaluation of the Water Treatment Plant and Water Treatment Systems, Service Contract. Any significant changes to this plan must receive prior approval from the Contracting Officer (KO).
- 2. The day to day routine interface between Contractor, Public Works and the Contracting Officer is the responsibility of the COR. The ACOR may aid in this interface but must always keep the COR informed, preferably prior to the interface with the Contractor.
- 3. Surveillance of the Contract will be performed as follows:
- O The COR will be responsible for gathering all required data, performing surveillance, completing all documentation required, maintaining surveillance records and keeping the Contracting Officer informed of significant problems and or accomplishments.
- O Each surveillance will be performed IAW guidance from this plan. If for any reason the plan must be changed, it is the responsibility of the assigned individual to head this effort.
- O All surveillance data will be completed promptly and fully and submitted on or as close to the 1st day of the following month as possible.
- 4. The following guidelines and forms will be used to record and document all surveillance information.
 - Surveillance Procedures
 - Sample Guide
 - Performance Requirement Summary
 - Surveillance Checklists
 - Surveillance Tally Sheets
 - Monthly Surveillance Summary Form
 - Random Sampling Guide

SURVEILLANCE PROCEDURE

OPERATION, MAINTENANCE AND REPAIR OF WATER TREATMENT PLANT AND SYSTEMS

1. OPERATION AND MAINTENANCE:

Visually inspect per checklist, check operation of equipment, and compare pertinent aspects of operations with contract requirements.

2. REPORTS:

Compare reports received with contract requirements for timeliness, completeness and accuracy.

3. REPAIRS:

Requires a Service Order, limit is \$1000 without Contracting Officer's signature. See that repairs are accomplished and parts installed as per specifications.

4. REPAIRS CAUSED DIRECTLY BY EMERGENCY CONDITIONS:

Emergency response time if applicable, is 2 hours and repairs to be accomplished the same day as NTP, unless otherwise approved by the COR.

SAMPLE GUIDE FOR OPERATIONS AND MAINTENANCE OF WATER TREATMENT PLANT

1. ACCEPTABLE QUALITY LEVEL (AQL): 10%

There must be no more than 10 defects per 100 possible occurrences during the month.

- 2. INSPECTION TYPE: Normal
- 3. INSPECTION LEVEL: General Level II
- 4. LOT SIZE: 35 preventive maintenance occurrences
- 5. SAMPLE SIZE: 8 occurrences per month
- 6. SAMPLING PROCEDURE:

Randomly select 8 occurrences, then randomly select days to Perform surveillance's.

- a. TOTAL COMPLETED 35
- b. TOTAL REQUESTED 8
- 7. INSPECTION PROCEDURE: Randomly selected occurrences will be inspected on randomly selected days. All surveillance inspections will be in conformity with the requirements listed in the following check lists;
- a. Checklist for, Daily Preventive Maintenance.
- b. Check list for, Weekly Operation and Maintenance of Water Treatment Plant.
- c. Checklist for Monthly Preventative Maintenance.

With each and every randomly selected surveillance performed, a daily operations surveillance will also be performed utilizing the Operations of the Water Treatment Plant Checklist.

The COR shall enter the inspection results on the appropriate surveillance checklist, then transfer the total scores to the appropriate tally checklist.

SAMPLE GUIDE FOR MAINTENANCE OF INDIVIDUAL WATER TREATMENT SYSTEMS

1. ACCEPTABLE QUALITY LEVEL (AQL) = 4%

There must be must be no more than 4% total defects of possible occurrences during the month.

2. INSPECTION TYPE: Normal

3. INSPECTION LEVEL: General Level II

4. LOT SIZE: 30

5. SAMPLE SIZE: 8

6. SAMPLING PROCEDURE:

Randomly select 8 occurrences.

a. TOTAL COMPLETED 30

b. TOTAL REQUESTED 8

7. INSPECTION PROCEDURE: Randomly selected occurrences will be inspected for conformity with the requirements listed in the following checklist.

Surveillance Sheet (R.O. Units) Operation / Maintenance

The COR shall enter the inspection results on the Preventive Maintenance R. O. Units Tally Checklist.

SAMPLE GUIDE FOR REPAIRS ON SERVICE ORDERS TO WATER TREATMENT SYSTEMS

1. ACCEPTABLE QUALITY LEVEL

All repairs are accomplished on Service Orders. All Service Orders require 100% inspection upon completion. All repairs must be completed in an acceptable manner with no allowable degree of deviation.

- 2. INSPECTION TYPE: 100%
- 3. INSPECTION LEVEL:

4. LOT SIZE: Entire Population

5. SAMPLE SIZE: Entire Population

6. SAMPLING PROCEDURE:

All repairs accomplished on Service Orders will be inspected for acceptance or rejection.

- a. TOTAL COMPLETED All service orders issued.
- b. TOTAL REQUESTED All service orders completed.
- 7. INSPECTION PROCEDURE: All repairs accomplished by service orders will be inspected on a pass/fail basis for compliance to contract specifications. Any repairs found to be unacceptable will be rejected until corrected by reperformance at no additional cost to the Government.

WATER TREATMENT PLANT AND INDIVIDUAL SYSTEMS OPERATION/MAINTENANCE AND REPAIR SURVEILLANCE SUMMARY

SUMMARY	FOR MONTH	OF

Contract No.	Contractor

	SAT 1	UNSAT O	% of deduction (if applicable to be set by KO)	DEDUC- TION
1.Water Plant-Operations and Maintenance Sample Size AQL 10% days inspected Defects: AC RE			×	
2. Inspection Reports Sample Size AQL 10% 100% - inspection Defects: AC RE			×	
3. Water Treatment Systems - Operation, Maintenance and Repairs Sample Size AQL 4% 100% - inspection Defects: AC RE			×	

COR:	DATE
CON	DATE

SURVEILLANCE CHECKLIST FOR OPERATION OF WATER TREATMENT PLANT

DATE		
COR/QAE	CONTRACTOR'S	REP

SAT UNSAT

PLANT IS ADEQUATELY MANNED (.2)

WATER TESTING COMPLETED (.2)

NO INOPERATIVE COMPONENTS (.2)

ADEQUATE SUPPLIES AVAILABLE (.2)

PLANT IS CLEAN AND WELL-MAINTAINED (.2)

TOTAL SATISFACTORY

SURVEILLANCE CHECKLIST FOR DAILY PREVENTIVE MAINTENANCE

DATETI	ME
COR/QAECC	ONTRACTOR'S REP
	SAT UNSAT
CHECK MOTORS IN OPERATION FOR EXVIBRATION AND NOISE CHECK PUMPS, SO EQUIPPED, FOR PEDRIP RATES BLOW DOWN AIR DRYER CONDENSATE TO CHECK ELECTRODE FLOWS EVERY 4 HOTOPH PUMP OPERATION WET STACKS DOWN AFTER SECURING TO CHECK FOR HYDRAULIC LEAKS ALTERNATE POTABLE PUMP OPERATION CHECK CHLORINE ANALYZERS BLOW DOWN THE RAW WATER WYE STRACHECK OPERATION OF MOV'S 1-6 FOR ALIGNMENT AND POSITION CHECK ELECTROLYTE LEVEL IN CHLOR DETECTOR CHECK AREA LIGHTING CHECK SAFETY EQUIPMENT FOR CLEAN GOOD CONDITION	(.07) ROPER PACKING (.07) FRAPS (.08) DURS AND VERIFY (.07) JNITS (.08) (.07) N (.08) AINER (.08) R PROPER (.08) RINE LEAK (.08) (.08)

TOTAL SATISFACTORY

SURVEILLANCE CHECKLIST FOR WEEKLY OPERATION & MAINTENANCE OF WATER TREATMENT PLANT

DATE	
COR/QAE	CONTRACTOR'S REP

		SAT	TD102 m
VERIFY OPERATION OF THE CHLORINE LEAK DETECTAND REMOTE ALARM FUNCTION.	OR	SAI	UNSAT
CHECK ALARM PANEL AND EQUIP INDICATOR BULBS	(.1)		
CHECK THAT ALL EQUIP GROUNDS ARE SECURE	(.1)		
CHECK EMERGENCY SHOWERS AND EYEWASH STATIONS	3(.1)		
CHECK SCBA FOR PROPER PRESSURE AND CONDITION	I(.1)		
CHANGE PH METER ELECTRODE STORAGE SOLUTION	(.1)		
CHECK PH AND FLUORIDE METER CALIBRATION	(.1)		
CHECK FOR LEAKS ON ALL EQUIPMENT	(.1)		
CHECK EMERGENCY LIGHTS/SECURE BREAKER #2 ON PANEL A	(.1)		
CHECK OIL LEVEL IN AIR COMPRESSORS AC-201 AND AC-2-2	(.1)		

TOTAL SATISFACTORY

SURVEILLANCE CHECKLIST FOR MONTHLY PREVENTIVE MAINTENANCE

COR/QAE CONTRACTOR'S RE	P	
	SAT	UNSAT
PERFORM STACK PROBE ON EDR UNITS	(.09)	
CHECK TDS & CONDUCTIVITY METER CALIBRATION	(.08)	
CLEAN EYEWASH BOTTLES, REFILL	(.08)	
CHECK STACK WET DOWNS/DRAINS, CLEAN COVERS	(.08)	
HOSE OUT TRENCHES & CLEAN DRAIN TRAPS	(.09)	
PLACE WELL PUMPS IN HAND TO OVERFLOW RAW		
WATER TANK FOR 20 MINUTES	(.09)	
OVERFLOW REMOTE TANKS FOR 2 HOURS	(.08)	
CLEAN FILTERS ON RECT. CABS, AIR COMP & A/C	(.08)	
EXERCISE ALL VALVES NOT NORMALLY USED	(.08)	
INSPECT OVERHEAD CRANE AND NYLON SLINGS	(08)	-
CHECK CATHODIC PROTECTION ON TANKS	(.08)	-
RECORD AMPERAGES FOR L-1, L-2 & L-3	(.09)	-

TOTAL SATISFACTORY

SURVEILLANCE CHECKLIST FOR (R.O. UNITS) OPERATION / MAINTENANCE

Building Number:

		SAT	UNSAT
1.	VISUALLY INSPECT EQUIPMENT, FOR DAMAGE OR LEAKS	(20)	
2.	MAINTAIN ACCEPTABLE CHEMICAL LEVEL (APPLICABLE UNITS) OTHERS ADD TO #3	(30)	
3.	KEEP AREA, ALL EQUIPMENT AND R. O. UNIT CLEAN	(20)	
4.	CHECK ALL EQUIPMENT FOR PROPER OPERATION & PERFORMANCE	(30)	
COM	MENTS:		
COR	SIGNATURE:	DATE:	

TALLY CHECKLIST Operations & Preventive Maintenance		MONTH OF:		
DATE AND OBS ARE THE SAME	SAT	UNSAT	REMARKS	
Daily Operations and Maintenance	e Sur	veillan	ce	
1.				
2.				
3.				
4.				
5.				
6.		P.		
7.				
8.				
Daily, Weekly and Monthly Preven	ntive	Mainte	nance Surveillance	
DATE SURVEILLANCE PERFORMED	SAT	UNSAT	REMARKS	
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.		_		

TALLY CHECKLIST Operation & Maintenance R. O. Units			MONTH OF:			
DBS. NO.		INSP DATE	SAT	UNSAT	REMARKS	

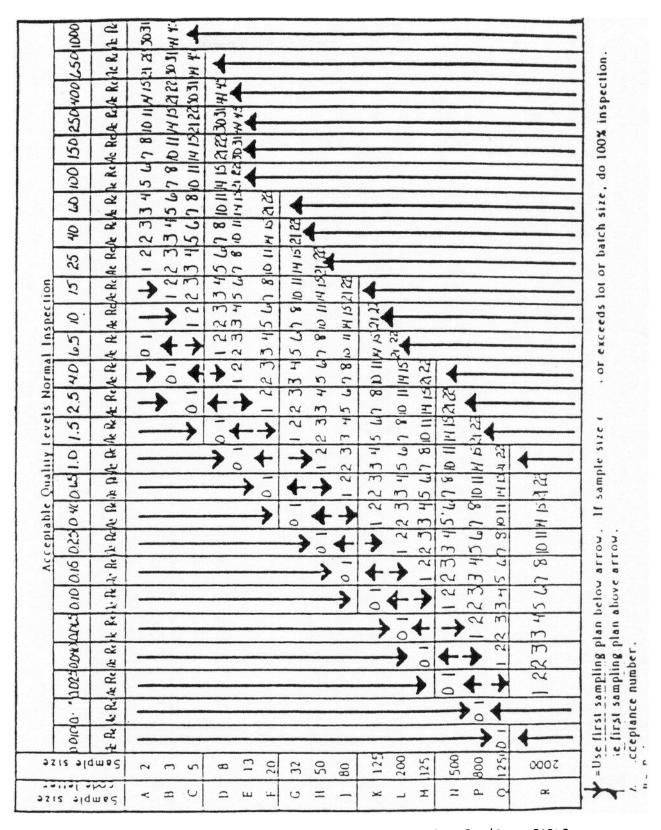
PREVENTIVE MAINTENANCE

OBS NO.	TYPE	OCCURENCE	OBS NO.	TYPE	OCCURENCE
1	DAILY	1	22	DAILY	22
2	DAILY	2	.23	DAILY	23
3	DAILY	3	24	DAILY	24
4	DAILY	4	25	DAILY	25
5	DAILY	5	26	DAILY	26
6	DAILY	6	27	DAILY	27
7	DAILY	7	28	DAILY	28
8	DAILY	8	29	DAILY	29
9	DAILY	9	30	DAILY	30
10	DAILY	10	31	WEEKLY	1
11	DAILY	11	32	WEEKLY	2
12	DAILY	12	33	WEEKLY	3
13	DAILY	13	34	WEEKLY	4
14	DAILY	14	35	MONTHLY	1
15	DAILY	15			
16	DAILY	16			
17	DAILY	17			
18	DAILY	18			
19	DAILY	19			
20	DAILY	20			
21	DAILY	21			

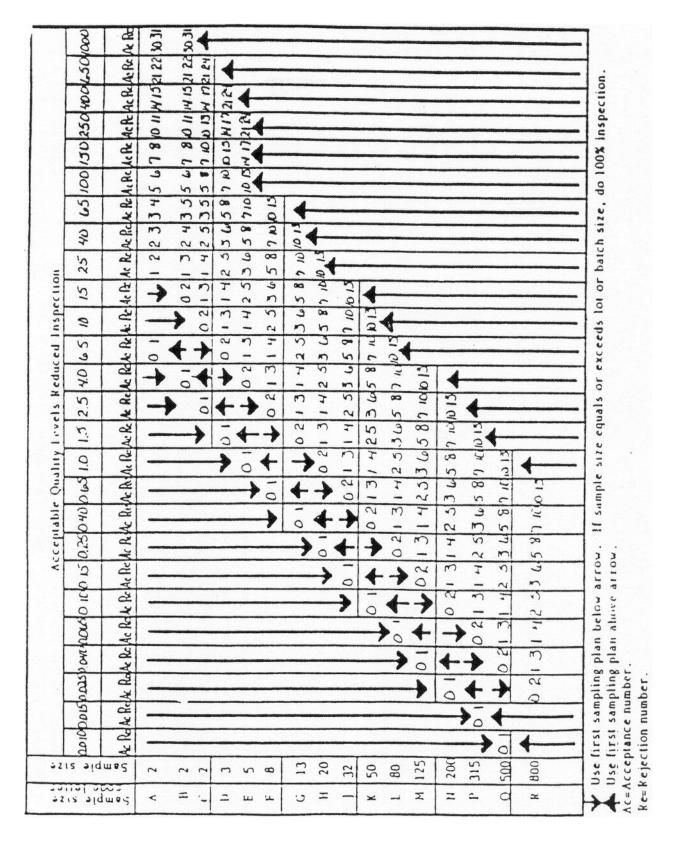
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STRIGLE NORMAL TABLE



SINGLE REDUCED TABLE

RANDOM NUMBERS TABLE

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2	22368	46573	25592	83393	30995	89198	27982	53402	93965	34095	52566	19174	39615	9950
3	24230	48360	22527	97265	76393	64809	15179	24830	49340	32081	30680	19655	63348	5862
4	42167	93093	06243	61680	07856	16376	39440	53537	71341	57004	00849	74917	97758	
5	37570	39975	81837	16656	06121	91782	60468	81305	49684	60672	14110	06927	01263	1637 5461
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9	89579	14342	63661	10281	17453	18103	57740	84378	25331	12566	58678	44947	05585	5694
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11	28918	69578	88231	33276	70997	79936	56865	05859	90106	31595	01547	85590	91610	7818
12	63553	40961	48235	03427	49626	69445	18663	72695	52180	20847	12234	90511	33703	9032
13	09429	93969	52636	92737	88974	33488	36320	17617	30015	08272	84115	27156	30613	
14	10365	61129	87529	85689	48237	52267	67689	93394	01511	26358	85104			7495
15	07119	97336	71048	C8178	77233	13916	47564	81056	97735			20285	29975	8986
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16	51085	12765	51821	51259	77452	16308	60756	92144	49442	-53900	70960	63990	75601	4071
17	02368	21382	52404	60268	89368	19885	55322	44819	01188	65255	64835	44919	05944	5515
18	01011	54092	33362	94904	31273	04146	18594	29852	71585	85030	51132	01915	92747	6495
19	52162	53316	46369	58586	23216	14513	83149	98736	23195	64350	94738	17752	35156	3574
.0	07056	97628	33787	09998	42698	06691	75988	13602	51851	46104	88936	19509	25625	58104
21	48663	91245	85828	14346	09172	30168	90229	04734	59193	22178	20421	61666	00004	1201
22	54164	53492	22421	74103	47070	25306	76468	25384			30421	61666	99904	3281.
23	32639	32363	05597	24200	13363				58151	06646	21524	15227	96909	4459
24	29334	27001	87637	37308		33005	94342	28728	35806	C6912	17012	64161	13296	2285
25					58731	00256	45834	15398	46557		10367	07684	36188	1851
23	02488	33062	28834	07351	19731	92420	60952	61280	50001	67658	32586	86679	50720	.9495
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28	00742	57392	39064	66432	84673	40027	32832	61362	98947	96067	64760	64584	96096	9825
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21	00582	04711	97017	77741	42204									
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32	00725	69884	62797	55170	86324	88072	76222	36086	84637	93161	76038	65855	77919	88008
33	69011	65795	95876	55293	18988	27354	25575	08625	40801	59920	29841	8C150	12777	4850
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